

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	2 Days (May 11, 2006 and May 12, 2006)
Termination Clause	Board may terminate without cause upon giving 30 days notice to other party.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	None
Confidentiality Provision	No (Consultant will not receive student information).
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County

**Business Principles:**

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to section 6.
Payment Terms -Lump sum, installments -Payment Due dates -Late fees	Please refer to section 6.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

*Kathy R. ...*  
By: Attorney (Name and Date)